

Town of Norfolk  
Norfolk Town Board  
September 12, 2024

The Norfolk Town Board held its regular monthly meeting on Thursday, September 12, 2024 at 6:00 PM at the Norfolk Town Hall.

Present: Supervisor Charles Pernice, Deputy Supervisor Eric Molnar, Councilwoman Jean Gang, Councilman Martin Blair Sr. and Councilman Travis Villnave

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was said by all present.

**CALL MEETING TO ORDER**

Supervisor Pernice called the meeting to order.

**APPROVAL OF MINUTES**

The minutes of the 8/08/2024 Town Board Meeting were reviewed and approved as submitted with a motion by Councilwoman Gang and Deputy Supervisor Molnar. All in Favor – Carried

The minutes of the 8/8/2024 Public Hearing - Zoning District changes were reviewed and approved as submitted with a motion by Deputy Supervisor Molnar and Councilman Blair. All in Favor – Carried

The minutes of the 8/8/2024 Public Hearing – RVs/Campers Moratorium were reviewed and approved as submitted with a motion by Councilman Blair and Deputy Supervisor Molnar. All in Favor – Carried

**SUPERVISOR’S UPDATE**

- Aaron Jarvis – Discuss Remington Ave. Supervisor Pernice noted that Aaron Jarvis (Town Engineer – Tisdell Associates) was unable to make the meeting. The condition of Remington Ave needs to be addressed. The survey was completed some time ago. Repairs to the road need to be done.
- Supervisor Pernice also noted that repair work on the Museum roof is delayed. Should be done soon.

- Supervisor Pernice invited Denise Maldonado to share an update regarding the proposed Military Banner Program that American Legion John Adams Jr. Post #925. Preliminary program overview:
  - ❖ Program will be administered by the Legion
  - ❖ Family/Friends of the service member to be honored would bear the cost of the banner and mounting hardware.
  - ❖ Initially, deceased service members from the Town of Norfolk will be eligible. Depending on demand and locations available for display, those eligible may be opened up to currently living service members.
  - ❖ Banners will be displayed between Memorial Day & Veterans Day.
  - ❖ Additional details to be worked out.
    - ❖ Decision to offer assistance and support from the Town of Norfolk to American Legion John Adams Post #925 for the Military Banner Program was approved with a motion by Supervisor Pernice and Councilwoman Gang. All in Favor - Carried

## **REPORTS**

- \*Monthly Police Report: The monthly report of OIC Jose Colon was reviewed and approved as submitted with a motion by Councilwoman Gang and Deputy Supervisor Molnar. All in Favor – Carried
- Decision to rescind offer of employment to Fisher Tiernan (for failure to pass the background check) was approved with a motion by Supervisor Pernice and Deputy Supervisor Molnar. All in Favor – Carried.
- \*Monthly Code Enforcement Report: The monthly report of CEO Tim Wunder was reviewed and approved as submitted with a motion by Councilwoman Gang and Councilman Blair. All in Favor – Carried
- \*Monthly Town Clerk Report: The monthly report of Town Clerk Jill Molnar was reviewed and approved as submitted with a motion by Councilman Villnave and Councilman Blair. All in Favor – Carried
- \*Monthly Dog Control Officer Report: The monthly report of Dog Control Officer Maurice LaRock was reviewed and approved with a motion by Councilwoman Gang and Councilman Villnave. All in Favor – Carried
- \*Monthly Court Report: The monthly report of the Norfolk Justice Court was reviewed and approved as submitted with a motion by Councilman Villnave and Councilman Blair. All in Favor – Carried

## **REPORTS (continued)**

\*Verbal Highway Report from Highway Superintendent Peter Darabon:

- Danny put all new injectors in the bucket truck and it's now back up and running.
  - Hydrants are all flushed and working.
  - Sewer plant went from daily average of 70,000 gal to 1.7M gal the day of the storm.
  - All dirt roads have been graded (storm damage repair).
  - Washouts from the storm have been fixed on Adams Rd, Bank St, Cook St and Lacombe Rd.
  - Fixed water shut offs at 13 Adams and 15 Hepburn.
  - Hauled blacktop for Madrid.
  - Sewer at 5 Hepburn (clean out).
  - New water hook up (1" tap) at 8525 SH 56.
  - Jerrod's been out boom mowing.
  - Price of salt has gone down \$7.10/TN to \$64.65. Mike Knowlton (American Rock Salt) has the contract for this upcoming season.
  - Been out hot patching the culverts that have been changed this year.
  - 80 ft of 15" culvert changed on Brouse Rd.
  - 40 ft of 12" culvert changed on Hepburn St.
  - 40 ft of 12" culvert changed on Trudell Rd.
- Supervisor Pernice noted that there is a lack of availability of diesel trucks. Currently, the truck we have on order is delayed and suppliers are not accepting new orders.
- ❖ Decision to get in line to order another new truck was approved with a motion by Supervisor Pernice and Councilwoman Gang. All in Favor - Carried

## **EXECUTIVE SESSION**

Decision to go into executive session to discuss matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation was approved with a motion by Councilman Villnave and Councilman Blair. All in Favor – Carried

No action taken.

## **ACTION ITEMS**

\*Resignation of Katherine Lavigne from the Zoning Board of Appeals was accepted with a motion by Councilman Blair and Councilman Villnave. All in Favor – Carried

\*Appointment of Danielle Gymr and Jennie Villnave to the Zoning Board of Appeals was accepted with a motion by Supervisor Pernice and Deputy Supervisor Molnar. All in Favor – Carried.

\*Proclamation of September 17<sup>th</sup>-23<sup>rd</sup> as Constitution Week was approved with a motion by Councilwoman Gang and Councilman Villnave. All in Favor – Carried.

\*Contract with NNCS Trap Shooting Team for 2024 was approved with a motion by Councilman Villnave and Councilman Blair. All in Favor – Carried

\*Use of the Arena for 2024 Fall Festival Activities October 3<sup>rd</sup> – 6<sup>th</sup> was approved with a motion by Councilwoman Gang and Councilman Villnave. All in Favor – Carried.

\*Resolution # 13-2024 Budget Modifications as follows:

General Fund A

From 2210.1 General Services other – School Tax Collection \$3,250.00

To 13301.1 School Tax Collector PS \$3,250.00

was approved with a motion by Deputy Supervisor Molnar and Councilman Villnave. All in Favor – Carried. *[final minutes amended to correct resolution number from 12-2024 to #13-2024jmm]*

## **COUNCIL COMMENTS**

Supervisor Pernice – is checking with NYSERTA regarding work needing to be done on Arena Roof, Interior Insulation and Councilman Blair requested that Supervisor Pernice include Exterior Paint work be added to the list of arena work to be done.

Councilwoman Gang – none

Councilman Blair – Asked about what the plan was for sidewalk replacement next year. Supervisor Pernice and Highway Superintendent Darabon confirmed that replacing the sidewalks on Morris St between Hepburn and the Catholic Church is planned for next summer. He also asked about the condition of the property at (the corner of Atwater and Maple Streets) 18

Maple St. It's become a hazard due to the grass growing up through the chain link fence that's creating a safety hazard.

Councilman Villnave – Thanked Town Justice George Grubee for the youth basketball program that he is running at the arena on Tuesday and Thursday evenings. Supervisor Pernice noted that the basketball nets used for this program had to be dug out of another location where they were being stored and that going forward they need to be stored in the arena.

Supervisor Pernice also noted that there is increased interest in setting up pickleball courts at the arena. He's looking into it further.

Deputy Supervisor Molnar – none

### **APPROVAL OF BILLS**

The September Abstract of Vouchers in the amount of \$80,310.46 as reviewed by the finance committee along with the following vouchers:

John Monroe \$60.00	Emlaw's Tire \$233.91
Pease & Gustafson \$135.00	Eric Molnar \$35.00
Maurice LaRock \$29.48	

were approved with a motion by Councilwoman Gang and Councilman Villnave . All in Favor – Carried

### **PUBLIC COMMENTS**

Norfolk Planning Board Chair Kate Chepeleff noted that the County Planning Board's feedback on the proposed zoning district changes were to change 3 properties rather than the 6 proposed by the Norfolk Planning Board. She also stated that she had personal conversations with both property owners and they were each fine with the change from R-A to C-I.

- ❖ Decision to change the following properties from R-A (Residential Agriculture) to C-H (Commercial Highway)

- 16.003-4-22                      9465 SH 56
- 16.003-4-21.11                 9466 SH 56
- 16.003-4-24.122                5 CR 40

was approved with a motion by Supervisor Pernice and Councilman Blair. All in Favor – Carried

Town Clerk Jill Molnar noted that this will be filed as Local Law #6-2024.

**ADJOURNMENT**

The meeting was adjourned at 7:13pm with a motion by Deputy Supervisor Molnar and Councilman Villnave. All in Favor – Carried

Supervisor – Charles Pernice

Deputy Supervisor – Eric Molnar

Councilwoman – Jean Gang

Councilman – Martin Blair Sr.

Councilman – Travis Villnave

Dated: September 26, 2024

Jill M. Molnar – Norfolk Town Clerk